



# Application for I-20 International Undergraduate Applicants

## Instructions

This form is to be completed and submitted along with the required application materials to issue an I-20 Certificate of Eligibility document to be used to apply for the student F-1 visa. You are required to submit evidence of adequate readily available funding for at least one year of the estimated tuition/fees and living expenses. Your undergraduate application will not be considered complete until this I-20 application and financial documentation is received.

In addition, accepted students must submit their enrollment confirmation and tuition deposit at [www.ocac.edu/reservemyspot](http://www.ocac.edu/reservemyspot) before an I-20 Certificate of Eligibility document can be issued.

Return this completed and signed I-20 Application along with all required materials in English and in USA dollars. **Materials to submit:**

- Proof of finances via original bank statement or letter dated within the last three months along with a translation into English and conversion into US dollars
- Certification from sponsor of financial support and proof of their finances (originals and translations)
- Copy of biographical page of your passport
- Copy of expiration date on your passport
- Copy of all USA visa stamps from your passport, if any
- If coming with dependents: list and provide copies of passports and certificates
- Transfer information sheet if currently on a valid F-1 from a US institution--include a copy of your current I-20

## Mailing Address:

Office of Admissions  
Oregon College of Art and Craft  
8245 SW Barnes Road  
Portland, OR 97225 USA  
Contact: [graduateadmissions@ocac.edu](mailto:graduateadmissions@ocac.edu) 971-255-4192 Fax: 503-297-9651

Address to which the Initial Applicant I-20 is to be mailed:

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Street address

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Street address line 2

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City Province/state Zip/postal code Country

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Email Phone



## Application for I-20 Student Information

### Please Print:

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Last Name (Surname/Family Name) First Given Name Middle Name

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Preferred Name Passport Name

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Date of Birth (mm/dd/yyyy) Male or Female

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Country of Birth Country of Citizenship

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Current Visa Type Visa Expiration Date

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Email Address Phone Number

### Degree Pursuing (select one)

Masters of Fine Art in Craft

Masters of Fine Arts in Applied Craft + Design

Are you a citizen of more than one country?  Yes  No

If yes, what country?

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Indicate which country you desire on the I-20 form

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Are you currently living in the U.S.?  Yes  No  
(If yes, attach a photocopy of your I-94)

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Are you presently in F-1 status?  Yes  No  
(If yes, attach a copy of all pages of your I-20 and complete the last pages of this document.)

Do you plan to transfer your I-20 record?  Yes  No

If so, list the institution's name you will be transferring from:



## Application for I-20 Tuition, Fees, and Estimated Living Expenses

You are required to certify that you have sufficient funds available for your academic and living expenses. The following expense amounts are the minimum funds needed for one year. Please complete the chart on page two of this form with these amounts in mind. These are projected 2017-2018 costs; tuition and other expenses can be expected to increase 3-10% yearly.

Tuition and Fees	\$32,130
Living Expenses	\$9,000
Books and Supplies	\$1,800
Personal Expenses	\$1,900
Health Insurance*	\$2,000
Total estimated expenses	\$46,830

\*Health Insurance is required of all students. Students who provide proof of their own health insurance coverage that covers them while in the United States may have this fee waived. Otherwise students are automatically billed for health insurance and it is provided when the academic term begins.

Summer Expenses will require approximately \$3,400 in addition to the above, plus any excess summer tuition and fees.

Family Expenses: If you are married and plan to bring your spouse and/or children, you must also certify and provide proof of at least \$11,000/year for your spouse and \$4,000/year for each child.



# Application for I-20 Information about dependents who will accompany you

## Please check where appropriate:

I plan to come alone.  I plan to bring dependents.

If you plan to bring dependents, complete this form and attach a photocopy of the biographical /identification pages of passport for each dependent, certificate of marriage for spouse, birth certificate for each child.

List each dependent:

Dependent #1 Family Name		Given Name
Gender Relation	Date of Birth	
Country of Citizenship	Country of Birth	

  

Dependent #2 Family Name		Given Name
Gender Relation	Date of Birth	
Country of Citizenship	Country of Birth	

  

Dependent #3 Family Name		Given Name
Gender Relation	Date of Birth	
Country of Citizenship	Country of Birth	

  

Dependent #4 Family Name		Given Name
Gender Relation	Date of Birth	
Country of Citizenship	Country of Birth	

  

Dependent #5 Family Name		Given Name
Gender Relation	Date of Birth	
Country of Citizenship	Country of Birth	



## Application for I-20 Certification of Finances

Please complete the chart below, and include **all original supporting financial documents in English and provided in USA dollar amounts**. Projected support should increase by approximately 5% annually. Documents must be no more than three months old.

<b>SOURCES OF FUNDING</b> (Attach Documents)	Amounts in USA Dollars
<p><b>Self –Support</b> Enclose original bank statement documenting sufficient cash on hand for at least one year of study. Savings or checking account funds are acceptable. Non-readily available sources of cash such as real estate, personal property and common stocks holdings are <i>not</i> acceptable.</p>	
<p><b>Parents or Individual Sponsors</b> Your sponsor must sign the certification portion below and enclose an original bank statement or letter from the bank. Bank statements should be from checking or savings accounts and include the account number, current account balance and account holder’s name.</p>	
<p><b>Your Government</b> Enclose a signed copy of your letter of award, specifying the current date, the name of Oregon College of Art and Craft, the USA dollar amount, the exact starting date and length of the scholarship, and conditions of the award.</p>	
<p><b>Other</b> (Specify) _____ Enclose a signed affidavit from a person authorized to certify the accuracy of this entry.</p>	
<p><b>Total</b> must equal or exceed the OCAC estimate of expenses (Approximately \$46,830 if coming alone).</p>	

**APPLICANT’S CERTIFICATION** (Student)

I certify that I have read the information provided on this certification, that it is true and accurate, and that the funds are readily available. I agree I am responsible for all expenses that my dependents and I incur. I know that I must be a full-time student (12 credits or more each semester).

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



Application for I-20  
Official Certification by Family or Individual Sponsor

**To be completed by Sponsor**

Use one form per sponsor if more than one sponsor. The name on this form must match the name on the original bank statement provided.

\_\_\_\_\_  
Sponsor's Name (please print)

\_\_\_\_\_  
Applicant's Name (student)

Relationship to Applicant \_\_\_\_\_

If living in the USA, please indicate:

U.S. Citizen     U.S. Permanent Resident     Other: \_\_\_\_\_

Sponsors who are living in the U.S. and who are not citizens must provide copies of their immigration papers (1-94 and visa stamps, as well as a copy of the biographical page of their passport with passport expiration date).

Sponsor's Address:

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Street address line 2

\_\_\_\_\_  
City                      Province/state                      Zip/postal code                      Country

\_\_\_\_\_  
Email    Phone

I guarantee that I will provide to the above-named applicant the amount of \_\_\_\_\_ **(in USA dollars)** for the purposes of full-time study at the Oregon College of Art and Craft. An original bank statement in English and in USA dollars is provided for at least the amount indicated. The statement is dated within the last three months.

\_\_\_\_\_  
Sponsor's Signature

\_\_\_\_\_  
Date



## Application for I-20 I-20 Transfer Information

For students who are studying in the US under a valid F-1 Student Visa with a USA Institution.

Both the student and the Student's International Advisor at the current F-1 Institution need to complete this form. For students who are graduating from a USA institution, they must complete the transfer within 60 days of graduation.

Provide a copy of the current I-20, all pages.

### **Student Information:**

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Last Name (Surname/Family Name)      First Name      Middle Name

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Visa Type

### **Student's Permanent Foreign Address (required)**

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Street Address

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Street Address Line 2

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City                      Province/state                      Zip/postal code                      Country



**Student's International Advisor Information:**

\_\_\_\_\_  
Name of Advisor Title

\_\_\_\_\_  
Institution Name

\_\_\_\_\_  
Institution Address/City/State/Zip

\_\_\_\_\_  
Email Phone Fax

\_\_\_\_\_  
Student's last term of enrollment

\_\_\_\_\_  
Date of Graduation or last day of attendance:

\_\_\_\_\_  
Name of Student as listed on I-20

\_\_\_\_\_  
Student's SEVIS ID number SEVIS Release Date\*

\_\_\_\_\_  
Is the student in status?

If NOT in status, please explain:

\_\_\_\_\_  
Signature of School Official Date

\*Please do not release record until student has been accepted by Oregon College of Art and Craft and has provided you with a copy of the acceptance letter.

**Contact Information:**

Office of Admissions  
Oregon College of Art and Craft  
8245 SW Barnes Road  
Portland, OR 97225 USA  
Contact: [graduateadmissions@ocac.edu](mailto:graduateadmissions@ocac.edu) | 971-255-4192 | Fax: 503-297-9651