



### **GUIDELINES FOR TRANSFERRING CREDITS**

At OCAC general studies or studio art credits completed at an accredited institution for which the student received a grade of "C" or better will be considered for transfer. The college or university at which the credits were earned must be accredited by a national and/or regional accreditation agency. Courses taken for non-credit or graded on a Pass/Fail system where a "C-" or below is considered passing will not transfer. Transfer credits are received at the level the course was taken (e.g. 100 level courses cannot be accepted at a higher level and thus transfer as 100 level classes). Any credits earned through transfer will not be entered into the student's grade point average.

In order for credits to be considered for transfer, official transcripts of all college-level work must be submitted in sealed envelopes as issued by the school(s) the applicant has attended. Electronic transcripts submitted through an industry standard secure service are also accepted. No more than 60 semester credits may be transferred toward the BFA program; no more than 36 credits may be transferred toward the Certificate in Craft Program. The Post-Baccalaureate Certificate program does not accept transfer credits.

### **TRANSFERRING GENERAL STUDIES COURSES**

BFA students are required to take a minimum of 36 semester credits of courses in five areas, any and all of which can be accepted as transfer credit:

- Six credits in Humanities: English (literature or writing/composition), foreign language, non-studio music courses, philosophy, and religion are recommended. Other humanities courses, such as speech and non-studio theater history, may be accepted on a case-by-case basis.
- Six credits in Social Science: anthropology, psychology, sociology, economics, history, international studies, political science, and/or cultural geography.
- Six credits in Natural Science and/or Math: biology, chemistry, environmental science, geology, natural science, physics, and physical geography. No Developmental Math courses (typically below 100 Level) can be transferred.
- Six credits of Electives: these credits may be from any of the approved general studies courses listed above.
- Twelve credits in Art History: Six credits covering beginning level general art history, including prehistoric period to 20th century art. Six advanced level credits may be in specialized art history courses at the 200 level or above. Art history courses beyond the required 12 credits may be used as general studies elective credits. Upon matriculation at OCAC, students are required to complete their general studies courses at the College except as approved in an Outside Study Agreement. Contact the admissions office or the registrar's office for more information regarding credit transfer, including preliminary transfer evaluations.

### **TRANSFERRING ADVANCED PLACEMENT EXAMINATIONS**

OCAC grants credit based on Advanced Placement (AP) Examinations of the College Board. Scores of four or five may be used as three semester credits and must be submitted to OCAC by the testing service. Credit is available in a variety of areas such as Foundations, Elective Studio, Art History, English Composition, Humanities, Social Sciences, Mathematics and Natural Sciences. Such courses must represent regular college work. Credits earned through the advanced placement process are not calculated into a student's GPA. Studio Art examinations may be reviewed by faculty for college credit in the student's area of study and elective studio.

### **TRANSFERRING INTERNATIONAL BACCALAUREATE EXAMINATIONS**

OCAC grants credit based on International Baccalaureate (IB) Examinations. Scores of five, six, or seven on Higher Level (HL) exams may be used as three semester credits and transcripts of scores must be submitted to OCAC by the testing service. Credit is available in a variety of areas such as Foundations, Elective Studio, Humanities, Social Sciences, Natural Sciences and Mathematics. Credits earned through the International Baccalaureate process are not calculated into a student's GPA.

### **PRIOR LEARNING CREDIT AND COLLEGE-LEVEL EXAMINATION PROGRAM (CLEP)**

OCAC recognizes prior learning by accepting College-Level Examination. Examinations in the student's declared area of study with a grade of less than a "B" may require a portfolio evaluation by the department head of the applicant's chosen area of study.